

MEETING MINUTES

TOWNSHIP OF OCEAN
COUNTY OF OCEAN
BUSINESS MEETING
September 20, 2022
6:00 pm

Call to Order

Flag Salute

ROLL CALL: DODD X BAULDERSTONE X LOPARO X

STATEMENT: Pursuant to the provisions of the New Jersey Open Public Meeting Act, adequate notice of this meeting was properly provided by sending a copy of the Notice of Meeting to two newspapers, The Asbury Park Press and the Press of Atlantic City. The Notice was posted at the office of the Township Clerk

Proclamation

Ocean County Library's – Waretown Branch 40 Years of Service

Mayor LoParo read and presented the Proclamation proclaiming October 3, 2022 as Waretown Library Day in honor of the 40th Anniversary of the Waretown Public Library and invited all residents to express great pride and appreciation for the long and valuable services provided by this community resource.

Committee Reports

Committeewoman – Lydia M. Dodd

Thank you for joining us this evening.

There are several resolutions regarding refunds of taxes, over payment of taxes and refunding a building permit. These must be completed by resolution.

August 2022 Construction/Zoning Reports

Zoning Department. 24 applications approved, 7 applications pending review and 2 denial applications.

Code Enforcement. 3 Notices of Violation, 4 Second Notices of Violation, 2 properties abated their violations, 1 lien placed on property for failure to maintain property – 123 Bonita Rd.

Construction. 52 Permits issued, 7 Permit updates, 54 Certificates of Approval issued, 1 Certificate of Occupancy, 3 Notices of Violation, 2 unsafe structures.

Tradewinds. All units are under Temporary Certificate of Occupancy. No permits for the commercial tenants at this time.

Thank you.

Deputy Mayor – Ken Baulderstone

Good evening.

Resolution 2022-247, 248 & 251. These resolutions authorize title changes in the Department of Public Works. The employees, as per the Laborers Union Contract and obtaining the proper certifications, will be moved to the new category. Also, the hiring of a part-time labor employee.

Resolution 2022-253 & 255. These resolutions authorize T&M Associates to provide professional service and complete the necessary work for the grant and authorize to go out for bid on the 2022 NJ Department of Transportation municipal aid project to Bayview Drive and Marine Road.

Resolution 2022-252 & 254. This resolution authorizes T&M Associates to provide and complete the necessary work for the grant and authorize to go out for bid on the Community Development Block Grant (CDBG) for barrier free access for the Construction and Zoning office.

Resolution 2022-256. This resolution authorizes T&M Associates to complete the necessary work for the grant and authorize to go out for bid on the project. The Township received a Local Recreation Improvement Grant in the amount of \$75,000 for a recreation trail. The recreation trail improvements will be from Royal Oaks Drive through to Railroad Ave. The existing dirt pathway will be replaced with a stone dust trail, similar to the Ocean County Rail Trail and will be 6 feet wide.

Resolution 2022-258. This resolution authorizes the Mayor and Clerk to execute the NJ Department of Environmental Protection Treatment Works approval and Ocean County Utility Authority application forms for Waretown Harbor (Pennsylvania Avenue).

Department of Public Works (DPW)

DPW has completed repairs at the Senior Center on the ADA ramp, repairs and updates for P-OSHA inspection, continue sweeping the streets throughout the Township and completed and passed annual recycling inspections in park and recreation areas throughout the Township.

Recreation Department

The Township is hosting the annual Halloween House Decorating contest in October. Please e-mail or call Recreation to register your home or a friend's home. The voting will be online for all to participate. The list of registered homes will be posted on October 14th. Voting will take place October 21-31, 2022. Winner will be announced November 1st.

Senior Center/Community Center calendars are in the back of the room. There are many exercise classes and social recreation including art, bingo, cards, Maj Jong, bunco and other games that everyone is welcome to attend. These events and lunches are being well attended. It is a great way to socialize, meet new people and have a reason to be out of the house. Hot meals are served Monday and Wednesday and every Tuesday, Fulfill of Monmouth County provides a boxed lunch for attendees to eat in or take home.

Thank you.

Mayor – Ben LoParo

Thank you for coming to the Township Committee meeting this evening.

Resolution 2022-234. This resolution strongly opposes the NJ Division of Alcoholic Beverage Control's special conditions on limited brewery licensees. Breweries are limited to hold 25 on-site activities open to the general public annually as well as 52 private parties. Breweries can also attend 12 off-premise events, such as town, charitable and holiday celebrations. These restrictions are on the types of live music they can play or host, limits what food options they can make available to customers and bans the sale of coffee and prohibits the sale of soft drinks and other non-alcoholic beverages not made on site. Visiting microbreweries are a unique experience. The Township of Ocean has a brewery in town and welcomes additional breweries. The new Legislative Bill S3042 will hurt this new positive industry.

Resolution 2022-250 & 257. These resolutions address a new hire in the Police Dispatch department, Ryan Cassan, training part-time dispatcher. An employee resigned. Caitlyn Stevens has successfully completed her training and is being appointed as a full-time dispatcher.

Other News

The Township of Ocean has been contacted by FEMA/State Police regarding the Superstorm Sandy submittals. After a further audit from FEMA, the Township will be receiving an additional reimbursement of \$143,650.13. I would like to thank our Administrator and Jason from T&M Associates for working on this project, then and now, and being able to assist in the audit with this great outcome.

Municipal Alliance

The Township Committee along with the Municipal Alliance will be working with the school to provide some afterschool programs. I will be able to report on these additional items at the next meeting.

Thank you.

Chief of Police – Michal Rogalski

Chief Rogalski read the August 2022 Police Report. The Police Department handled 4,002 incidents for police service, 29 motor vehicle accidents, 36 commercial/residential alarms, 2,629 business/residential checks, 27 individuals arrested on warrants, 10 domestic violence incidents, 109 first aid calls, 6 acts of harassment, 374 motor vehicle stops, 49 suspicious persons and/or motor vehicles were investigated, 11 verbal disputes, A full list of this activity is on the Township website

Discussion: 2023 Calendar of Events

Township Administrator/Clerk Ambrosio discussed the Township events to be added to the 2023 Township Calendar. The Rabies Clinic and Easter Egg Hunt dates have been confirmed. Founder's Day in May is a kickoff to Summer. Founder's Day has been moved to August and other dates in the past. Last year was just the fireworks. Township Administrator/Clerk Ambrosio inquired if the Township Committee would like the fireworks only or host the day events as well.

Mayor LoParo discussed he would like the Township to try and host the day events again.

Committeewoman Dodd discussed she would like the Recreation Coordinator to research the vendors' responses before the Township makes a decision.

Township Administrator/Clerk Ambrosio discussed the Township will send out to the vendors and see if we get any responses.

Deputy Mayor Baulderstone discussed if the Township does go ahead with the daytime events for Founder's Day, it would be great if part of that day's events related to the history of the town. The Township's history is fishing, hunting and boating.

Township Administrator/Clerk Ambrosio discussed the Environmental Commission used to sell Crepe Myrtle seedlings.

Chief Rogalski discussed having the daytime events on Memorial Day weekend sometimes does not draw a crowd, however, the fireworks are very well received on Memorial Day weekend.

Township Administrator/Clerk Ambrosio discussed scheduling Founder's Day the week before Memorial Day weekend. The wine festival vendor does not want to do it again. The week after Memorial Day weekend is the Townwide Yard Sale and the Hooked on Fishing event and during the Fall season there are many events in Manahawkin and Long Beach Island. The event could be moved to September. Township Administrator/Clerk Ambrosio discussed she will discuss the scheduling of Founder's Day with the Special Events Committee.

Township Administrator/Clerk Ambrosio discussed all other events are the same. Drive-in movies and other events will be added. The Haunted Hayride would require approximately 100 volunteers. The Township is not able to achieve 100 volunteers. Also, there are people, skits and volunteers that never show up.

Committeewoman Dodd discussed let's put all efforts into the Holiday Light Show.

Township Administrator/Clerk Ambrosio discussed the Holiday Light Show was a big hit. People loved it and came back more than once, due to the price.

Township Administrator/Clerk Ambrosio discussed the November Township Committee meeting is on November 15th, which is the first day of the NJ League of Municipalities conference. The Township usually moves it up a week but that is Election Day. It could be moved to the week after, which is Tuesday, November 22nd.

Township Administrator/Clerk Ambrosio requested to add a resolution for cyber security. The Township is trying to become a Tier 1 Level Status for the JIF/MEL Insurance. This is the last piece of the puzzle for the Township to receive the discount. The resolution number is 2022-260.

PUBLIC COMMENT:

Motion to open Public Comment was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Roy Hendrickson, 6 No. Olympia Drive, discussed there are a number of his neighbors that have garbage and furniture at the curb seven days a week and would like the Township to look into it. It attracts seagulls.

Township Administrator/Clerk Ambrosio discussed the Township does not have an ordinance that requires garbage to be put out on a certain day. Waretown is a bayfront community. There are so many people that put garbage out when they leave town and their neighbors bring in the cans. Black bags do not attract seagulls. A notice could be sent out to use the black bags. Seniors usually ask family members to put out their furniture on the weekend.

Mr. Hendrickson discussed it was handled by Code Enforcement in the past.

Mr. Hendrickson thanked Chief Rogalski for the Police Department's handling of a noise complaint.

Chief Rogalski discussed if you need anything, just call.

Motion to close Public Comment was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Motion to approve the Meeting Minutes: June 21, 2022, July 19, 2022, August 2, 2022, and August 16, 2022 was moved by Committeewoman Dodd, seconded by Deputy Mayor Baulderstone.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Resolution 2022-233 Payment of Claims – as presented to the Township Committee for payment thereof in the amount of \$638,238.79

Motion to approve was moved by Committeewoman Dodd, seconded by Deputy Mayor Baulderstone.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Consent Agenda

The below listed items are considered to be routine by the Township Committee of the Township of Ocean and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the consent agenda and will be considered separately.

- 2022-234 Resolution opposing the New Jersey Division of Alcoholic Beverage Control's Special Conditions on Limited Brewery Licensees
- 2022-235 Resolution of the Township of Ocean, County of Ocean, State of New Jersey, authorizing the execution of a discharge of mortgage for the Ocean Township Housing Rehabilitation program.
- 2022-236 Resolution of the Township of Ocean, County of Ocean, State of new Jersey authorizing Tax Collector to remove billing due to Assessor computer error
- 2022-237 Resolution authorizing the refund for overpayment in the amount of \$624.53 for 18 Southwind Drive
- 2022-238 Resolution authorizing the refund for overpayment in the amount of \$602.99 for 16 Southwind Drive
- 2022-239 Resolution authorizing the renewal of the Ocean County Municipal Joint Insurance Fund

- 2022-240 Resolution authorizing a refund on taxes paid for the year 2022 in the amount of \$3,207.47 for Block 77 Lot 16 due to the totally disabled veterans property tax exemption
- 2022-241 Resolution authorizing a refund on taxes paid for the year 2022 in the amount of \$2,263.53 for Block 57.12 Lot 16 due to the totally disabled veterans property tax exemption
- 2022-242 Resolution authorizing a refund on taxes paid for the year 2022 in the amount of \$5,465.68 for Block 57.04 Lot 70 due to the totally disabled veterans property tax exemption
- 2022-243 Resolution authorizing a refund on taxes paid for the year 2022 in the amount of \$1,711.52 for Block 135 Lot 2 due to the totally disabled veterans property tax exemption
- 2022-244 Resolution authorizing the refund for overpayment in the amount of \$7,731.67 for 117 Adriatic Avenue
- 2022-245 Resolution authorizing a refund on taxes paid for the year 2022 in the amount of \$3,975.70 for Block 86 Lot 33 due to the totally disabled veterans property tax exemption
- 2022-246 Resolution authorizing a refund from Construction due to permit 21-0461 has been withdrawn in the amount of \$206.00
- 2022-247 Resolution authorizing Arthur Brannigan title change to Mechanic 2 in the Department of Public Works starting September 20, 2022
- 2022-248 Resolution authorizing Jason Ambrogio title change to Operator 2 in the Department of Public works starting September 21, 2022
- 2022-249 Resolution authorizing the hiring Mary Lu Villinova as a part-time Recreation Aide starting August 29, 2022 at \$15.00 per hours worked as needed
- 2022-250 Resolution authorizing the hiring of Ryan Cassann as a part-time training dispatcher at the rate of \$18.00 per hour for hours worked starting September 12, 2022
- 2022-251 Resolution authorizing the hiring of Colin Beecroft for the Department of Public Works at the rate of \$15.00 per hour for hours worked starting August 26, 2022
- 2022-252 Resolution authorizing T & M Associates to go out for bid on the CDBG grant for barrier free improvements at the Construction and Zoning office
- 2022-253 Resolution authorizing T&M Associates for professional services for the 2022 NJ DOT Municipal Aid Improvements to Bayview Drive and Marine Road in an amount not to exceed \$103,500.00
- 2022-254 Resolution authorizing T&M Associates to provide professional services for the barrier free improvements at the Construction and Zoning office – CDBG grant in an amount not to exceed \$28,750.00
- 2022-255 Resolution authorizing T&M Associates to go out for bid for the 2022 NJ DOT Municipal Aid Improvement project Bayview Drive and Marine Road

- 2022-256 Resolution authorizing T&M Associates to go out for bid for the NJDCA Local Recreation improvement Grant – Recreation Trail
- 2022-257 Resolution appointing Caitlyn Stevens as a full-time training dispatcher starting September 22, 2022
- 2022-258 RESOLUTION OF THE TOWNSHIP OF OCEAN, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF NJDEP TREATMENT WORKS APPROVAL AND OCEAN COUNTY UTILITIES AUTHORITY APPLICATION FORMS FOR THE WARETOWN HARBOR BLOCK 169, LOTS 8.01, 12 AND 13 AND BLOCK 191, LOT 13 PROJECT
- 2022-260 Resolution of the Township of Ocean, County of Ocean, State of New Jersey, accepting and approving a Master Technology Policy and Cyber Incident Response Plan

Motion to approve Resolutions 2022-234 through 2022-258 and 2022-260

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.
Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Resolution 2022-259

Resolution authorizing the Township Committee to enter into Executive Session for the purpose of: Contractual

Motion to approve was moved by Committeewoman Dodd, seconded by Deputy Mayor Baulderstone.
Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Motion to approve the below listed dates for the use of the Community Center, Corliss Park Lake & Recreation Area, Waretown Bayfront Park & Pier, Tuomey Park, and Ballfields:

Karrie A Ferman – October 22, 2022

Democratic Club – September 26, 2022

Kimberly Howcroft – October 2, 2022

Cornerstone at Waretown Apartments – October 20, 2022

Angie Yacono – December 10, 2022

Cornerstone at Waretown Apartments – December 15, 2022

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.
Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Township Administrator/Clerk Ambrosio discussed there will be no official action taken after Executive Session.

Next Scheduled Business Meetings

September 20, 2022 – 6:00 pm

October 18, 2022 – 6:00 pm

November 15, 2022 – 6:00 pm

December 20, 2022 – 6:00 pm

**Additional meetings can be scheduled and advertised*

Adjournment

Motion to adjourn was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Motion to move into Executive Session was moved by Committeewoman Dodd, seconded by Deputy Mayor Baulderstone.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Signed and Submitted:

Diane B. Ambrosio, RMC
Municipal Clerk

Date