



Township of Ocean
50 Railroad Avenue
Waretown, New Jersey 08758
609 693-3302 EXT. 221



APPLICATION
USE OF COMMUNITY CENTER

Located at 239 – 11th Street, Barnegat, NJ 08005

DATE OF APPLICATION: _____

NAME: _____

GROUP: _____

ADDRESS: _____

Phone No. _____ **Day** _____ **Evening** _____

Date of Event: _____ **weekly/monthly use:** _____

Time: _____ (a.m./p.m.) to _____ (a.m./p.m.)

Building to be opened at _____ (a.m./p.m.) **Room to be Used** _____

Purpose of Use: _____

Attendance: Adults: _____ **Children:** _____

Communit
y Center
Rental

List of Adult Supervision:

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |

General rules when leaving building:

1. All tables & chairs are to be returned to their proper place. Leave the room the way it was when you entered. Turn off all lights. Lock all doors when leaving. Garbage is to be bagged and placed outside the back door. Chairs in the back Senior Room may not be moved to other rooms.
2. For events scheduled after 3pm Mon.-Fri. or anytime on Sat. or Sun., a key must be picked up at the Police Dept. within ½ hour before event and returned within ½ hour after event.

Financial Provisions (other than non-profit organizations):

1. 2018 Minimum Fee-\$150.00 for five (5) hours plus one (1) hour for set up/clean up. Any additional hours shall be \$20.00 per hour. \$100 Security Deposit required in addition to fee.
2. 2019 Minimum Fee-\$200.00 for five (5) hours plus one (1) hour for set up/clean up. Any additional hours shall be \$20.00 per hour. \$100 Security Deposit required in addition to fee.
3. The Township will bill the organization for the facility for full compensation concerning damages to the building, grounds or equipment.
4. Organizations will be charged an overtime rate for fixing damages incurred by the organization.

FOR OFFICIAL USE ONLY

Scheduled for Meeting of: _____

APPROVED by the TOWNSHIP COMMITTEE on the _____ day of _____, 20____.

SPECIAL CONDITIONS (if any): _____

TOWNSHIP CLERK



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HOLD HARMLESS AGREEMENT

BETWEEN THE TOWNSHIP OF OCEAN, MUNICIPAL CORPORATION OF THE STATE OF NEW JERSEY AND

 ORGANIZATION/INDIVIDUAL

 ADDRESS (NOT POST OFFICE BOX)

 TELEPHONE NUMBER

 ORGANIZATION TYPE (INDIVIDUAL, PARTNERSHIP, NON-PROFIT CORPORATION, CORPORATION, PUBLIC ENTITY)

In consideration of the use of Township facilities, (circle one): Lake Pavilion/Community Center; on the following dates: _____ for the purpose of _____, the undersigned agrees to indemnify and hold the Township of Ocean and its officers, agents, servants, consultants and employees harmless from any and all liability, claims, costs and attorney's fees arising out of the use of the property referred to above.

I understand that this Hold Harmless Agreement also provides that the Township of Ocean is indemnified from any losses or damages resulting from the acts or omissions from any guest, participant, visitor, or other person attending the event herein referred to. Unless waived in writing by the Township of Ocean, I agree to furnish a Certificate of Insurance specifically naming the Township of Ocean as an additional insured, for not less than \$500,000.00.

In order to induce to the Township of Ocean to accept this Hold Harmless Agreement, the following information concerning the intended use of the premises is furnished:

- A. Alcoholic beverages will not be served.
- B. Total number of persons anticipated is _____.
- C. Live entertainment (will) or (will not) be provided.
- D. Other _____.

Signed this _____ day of _____, 20____ as the binding
 act in deed of _____
 Name of Organization/Person

 Authorized Signature

 Witness