

**TOWNSHIP OF OCEAN
SPECIAL EVENTS COMMITTEE
REGULAR MEETING MINUTES
January 10, 2017**

Meeting began at 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

Pursuant to the provisions of the New Jersey Open Public Meeting Act, sending copies of the notice of the meeting properly provided adequate notice of the meeting to the Asbury Park Press and the Atlantic City Press. Notice was posted on the bulletin board in the Administration Building.

STATEMENT OF RESPONSIBILITIES: The Special Events Committee is an advisory committee to the Township Committee. Discussions and motions made at this meeting are understood to be recommendations only and dependent on the consideration of the Township Committee for approval.

The meeting of the Township of Ocean's Special Events Committee was held on the above date and time. The meeting was called to order by Secretary Lydia Dodd

Lydia Dodd read Resolution # 2017-43 which stated that Jeanne Broadbent was appointed Chair of the Special Events Committee and that two members were appointed to the Special Events Committee with their term expiring in 2019.

Chair Jeanne Broadbent asked for the roll call.

ROLL CALL :

Members Present: Jeanne Broadbent Cindy Collins Pat Eppolito
 Rita Sweeney Jeff VonSchmidt

Members Absent: Georgette Boden, Barbara Houston, Gina Schreier and Debbie Woods

Special Events Committee minutes 1- 10-2017

Chairperson Jeanne Broadbent swore our new member, Cindy Collins in.

Chair asked for a nomination for Vice Chair:

Jeanne Broadbent nominated Pat Eppolito as Vice Chair, seeing no other nominations for Vice Chair, nominations were closed and Chair asked for a Roll Call

ROLL CALL:

(Ayes) Jean Broadbent, Cindy Collins, Rita Sweeney, Jeff VonSchmidt, Pat Eppolito.

APPROVAL OF MEETING DATES FOR THE YEAR

Rita Sweeney made a motion to accept the dates and Pat Eppolito seconded it. All in favor

APPROVAL OF MINUTES of November 29, 2016 is tabled until the March meeting

Chair asked everyone to check the members list and make sure your information is correct.

CORRESPONDENCE:

Resolution # 2017-43

OLD BUSINESS:

Snowman Party feedback: Consensus was that it went very well. They only correction for next year is that the music should be more age appropriate. It was more for middle school age children. It should be more for under the age of 12.

We had about 200 people, kids paid \$5.00 and they got ice cream sundaes, goody bag. We had a DJ, Taking pictures with our Snowman, Grinch and Santa, We had a photo booth where each child got a ticket to go to the photo booth. It is the same night as the tree lighting ceremony which is the first Friday in the month of December.

NEXT YEAR NOTES FOR SNOWMAN PARTY:

Matt will bring extra chairs from the community center and we will have them there ahead of time. And we will start out with two empty tables. Rita suggested to move the photo booth next to the DJ. It didn't work out well with it in the bar area and age appropriate music.

Special Events Committee minutes 1- 10-2017

HOUSE DECORATING CONTEST

Jeff is the bus driver, we meet by town hall and it is about two hours, we go around town and judge the houses lights. This year we had 3 on Spruce Street alone. We see a lot of lights that people did not enter. Discussion took place as to how to advertise it better.

NEW BUSINESS:

Snowman Building Contest – goes to March and we judge the pictures at our March meeting.

Easter Egg Hunt – Palm Sunday – April 9, 2017. Chair will need to know at the March meeting who will be available to help. Chair stated that Gina had the First Aid girls help last year and the National Honor Society people come last year, Ben LoParo came from the wrestling team and three other boys came also.

We need to be there around 10:00 a.m. The young volunteers bury the eggs in the sand.

Wine Festival is weekend of April 22nd and 23rd. Cert helps out by helping to load the buses and crowd control. It is run by a private vendor.

FOUNDER'S DAY:

Chair gave each member a list of the vendors that were there last year. We had 127 spots not counting food vendors. One food vendor is getting a credit, couldn't make it last year.

Chair gave each member copies of Application, Hold Harmless Agreement, Entertainment Registration Form, Cup Cake Decorating Contest – Theme this year will be Beach Theme, Cup Cake Eating Contest Registration Form.

Discussion of wording for Cup Cake Decorating to make sure that applicants know that they bring cup cakes **ALREADY DECORATED READY FOR JUDGING.**

We have sub committees to help out on Founder's Day:

6:30 Morning crew

Contests: Help organize registrations, make sure the people are lined up, and make sure we start on time.

Entertainment – Georgette books the entertainment, Jeff is helping this year because he has the Music teacher and the school kids coming with a 30 minute concert.

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Police want to be back on the side of the school where they were in the past.

Fireworks – same as last year, barge etc

Chair asked if anyone had anything else.

Seeing none.

Chair asked for a motion to close.

Pat Eppolito made a motion to close and Rita Sweeney seconded it. All in Favor

Meeting Adjourned at 7:50 p.m.

Respectfully Submitted

Lydia M. Dodd
Recording Secretary

/lmd